



**COURT OF APPEALS**  
**SECOND DISTRICT OF TEXAS**

CHIEF JUSTICE  
 TERRIE LIVINGSTON

TIM CURRY CRIMINAL JUSTICE CENTER  
 401 W. BELKNAP, SUITE 9000  
 FORT WORTH, TEXAS 76196

CLERK  
 DEBRA SPISAK

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August 16, 2013

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RE: Court of Appeals Number: 02-13-00232-CV  
 Trial Court Case Number: CV10-0506

Style: Alicia Ramirez  
 v.  
 Craig Deen

The clerk's record has been filed under the date of Friday, August 16, 2013 in the above referenced cause.

The appellant's brief is due **Monday, September 16, 2013**. See Tex. R. App. P. 38.6. You will be notified when the case is set for submission.

A party desiring oral argument must note that request on the outside cover of the party's brief. See 2nd Tex. App. (Fort Worth) Loc. R. 3. If no oral argument is requested by either party, the case may be submitted on the briefs.

**PLEASE BE ADVISED THAT THIS COURT HAS ADOPTED THE STANDARDS FOR APPELLATE CONDUCT, WHICH WERE ADOPTED AND PROMULGATED BY THE SUPREME COURT OF TEXAS AND THE TEXAS COURT OF CRIMINAL APPEALS ON FEBRUARY 1, 1999 BY MISCELLANEOUS DOCKET ORDER NO. 99-9012. Copies of the standards are available from this office and appear on the court's website at [www.2ndcoa.courts.state.tx.us](http://www.2ndcoa.courts.state.tx.us). Parties appearing before this court are expected to adhere to these standards and non-compliance will be addressed by the court accordingly.**

Respectfully yours,

02-13-00232-CV  
August 16, 2013  
Page 2

DEBRA SPISAK, CLERK

A handwritten signature in black ink that reads "Debra Spisak". The script is cursive and fluid, with the first name "Debra" and last name "Spisak" clearly distinguishable.

By: Kent Moore, Deputy Clerk